

**IDAHO CONTRACTORS BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 12/18/2012**

**BOARD MEMBERS PRESENT:** Steve Pinther - Chair  
Larren D Novak  
John Robert Pilote  
Scott Schriber

**BOARD MEMBERS ABSENT:** Pamela Prather

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Lori Peel, Investigative Unit Manager  
Eric Nelson, Board Prosecutor  
Maria Brown, Technical Records Specialist II  
Erin Anderson, Technical Records Specialist I

The meeting was called to order at 10:00 AM MST by Steve Pinther.

**APPROVAL OF MINUTES**

Mr. Pilote made a motion to approve the minutes of 11/13/2012. It was seconded by Mr. Schriber. Motion carried.

**DISCIPLINE**

Mr. Nelson presented a Stipulation and Consent Order for CON-2010-56. Mr. Pilote made a motion to reject the Stipulation and Consent Order and close the matter with a warning letter. It was seconded by Mr. Novak. Motion carried.

Mr. Nelson presented the following Stipulation and Consent Orders:

CON-2011-39  
CON-2012-7  
CON-2012-71

Mr. Pilote made a motion to accept the Stipulation and Consent Orders and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Novak. Motion carried.

Mr. Nelson presented the following Findings of Fact, Conclusions of Law and Final Orders:

CON-2010-40  
CON-2011-12  
CON-2010-76  
CON-2011-36  
CON-2011-55  
CON-2012-11  
CON-2012-15

Mr. Novak made a motion to approve the Findings of Fact, Conclusions of Law and Final Orders and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Schriber. Motion carried.

Ms. Peel presented Findings of Fact, Conclusions of Law and Final Order for CON-2013-34. Mr. Pilote made a motion to approve the Findings of Fact, Conclusions of Law and Final Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Novak. Motion carried.

## **EXECUTIVE SESSION**

Mr. Novak made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials and correspondence. It was seconded by Mr. Pilote. The vote was: Mr. Novak, aye; Mr. Pilote, aye; Mr. Pinther, aye; and Mr. Schriber. Motion carried.

Mr. Pilote made a motion to come out of executive session. It was seconded by Mr. Novak. The vote was: Mr. Novak, aye; Mr. Pilote, aye; Mr. Pinther, aye; and Mr. Schriber. Motion carried.

## **OLD BUSINESS**

Mr. Pilote made a motion to approve reclassification of RCE-893, Barry Anderson, to RCT-893. Seconded by Mr. Novak. Motion carried.

## **NEW BUSINESS**

Mr. Pilote made a motion to deny reclassification of RCE-1717. The applicant is to be approved under a new application and is to receive a new registration number. It was seconded by Mr. Schriber. Motion carried.

## **CORRESPONDENCE**

The Board reviewed the correspondence submitted by Mr. Lattimer. No response was required.

## **APPLICATIONS**

Mr. Pilote made a motion to approve the following for registration once adequate proof of general liability has been received. It was seconded by Mr. Schriber. Motion carried:

Stapleton Flooring Inc.

Mr. Pilote made a motion to approve the following for registration once clarification of previous licensure or registration is clarified. It was seconded by Mr. Schriber. Motion carried:

Troy Mattson

Mr. Pilote made a motion to approve the following for registration. It was seconded by Mr. Novak. Motion carried:

RCE-34411 Painting Professionals of Idaho LLC  
RCE-34310 Alberta Construction LLC  
RCT-34495 Walter Tews  
RCT-34446 Jeremy Smith  
RCT-34250 Michael Gamble  
RCT-34336 Jason Darden

Mr. Novak made a motion to approve the following for registration. It was seconded by Mr. Schriber. Motion carried:

RCT-34439 Matthew Sommer

Mr. Novak made a motion to deny registration based on Idaho Code 54-5216(1). It was seconded by Mr. Pilote. Motion carried:

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## **NEW BUSINESS**

The Bureau clarified with the Board disclosure of owner names on an entity application. The Board directed staff to continue to request full names of each principal, member, partner, shareholder or any other person claiming an ownership interest in the entity application. For individual applicants it will be

required that name of applicant and name of insured on the certificate of insurance match one another before processing and the application will not be held if these match.

Ms. Anderson informed the Board that 11 files with an Individual Tax Identification Number in their application were forwarded to investigation.

### **NEXT MEETING**

The next meeting is 1/29/2013 at 10:00 AM.

The following dates were determined for future meetings:

2/26/2013	8:30 AM	Face to face meeting
3/26/2013	10:00 AM	Conference call
4/30/2012	10:00 AM	Conference call

### **ADJOURNMENT**

Mr. Pilote made a motion to adjourn the meeting at 11:50 AM. It was seconded by Mr. Novak. Motion carried.

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Steve Pinther, Chair

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Larren D Novak

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John Robert Pilote

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Scott Schriber

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Tana Cory, Bureau Chief